

# Art Beyond Gaze Digital Folder a DSpace 7 based digital repository

## User Guide



*Art Beyond Gaze*

Erasmus+ Programme KA2 2020-1-EL02\_KA227-YOU-006820

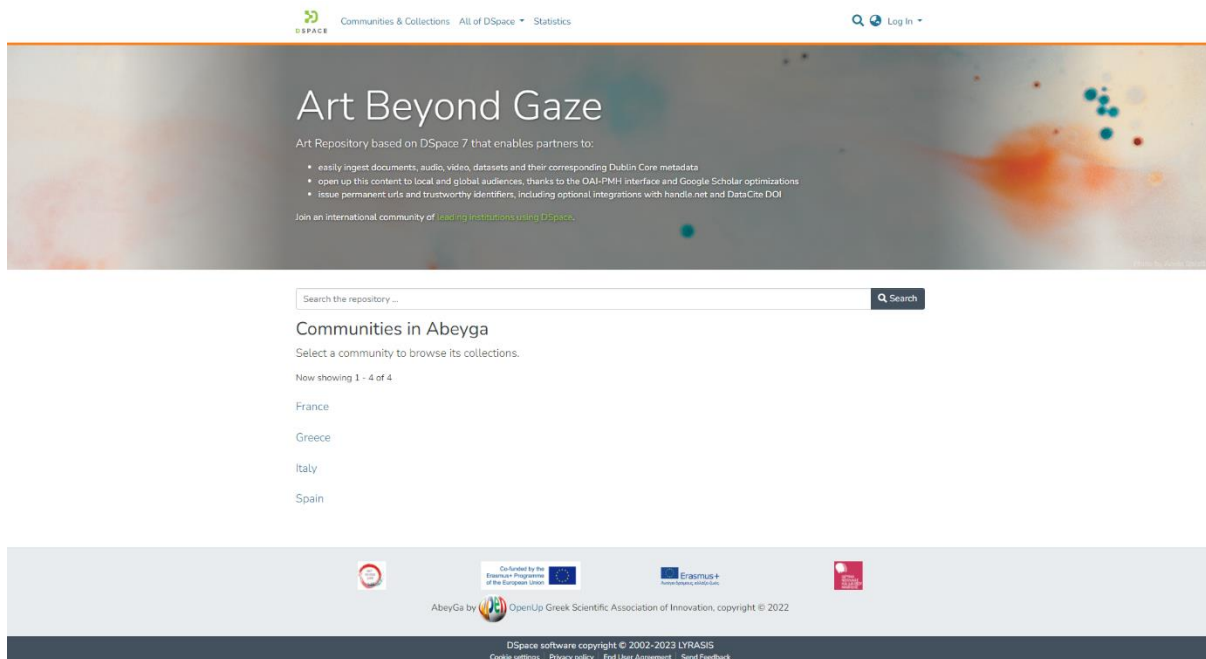


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## Short description

DSpace 7.x is a widely known and used digital repository system, fully customized and flexible. The platform is used by academic, research, and cultural institutions to manage and provide access to digital content such as scholarly articles, theses, dissertations, research data, images, and multimedia resources.



### Key features and characteristics of DSpace 7:

**User-friendly Interface:** DSpace 7 features a modern and intuitive user interface that enhances the user experience. It provides an easy-to-navigate layout, advanced search capabilities, and personalized user profiles.

**Metadata and Versioning:** The repository supports metadata standards and allows users to describe and organize their content using rich metadata. It also provides versioning functionality, enabling users to track and manage different versions of digital objects.

**Access Control and Permissions:** DSpace 7 offers robust access control mechanisms, allowing administrators to define user roles and permissions for accessing and managing content. It supports various authentication methods, including local authentication and integration with external authentication systems.

**Discovery and Search:** DSpace 7 includes powerful search and discovery features that enable users to find relevant content within the repository. It supports faceted search, advanced filtering, sorting options, and relevancy ranking.

**Multimedia Support:** The repository allows the storage and management of various types of digital content, including text-based documents, images, audio files, videos, and datasets. It provides features for previewing, streaming, and downloading multimedia resources.

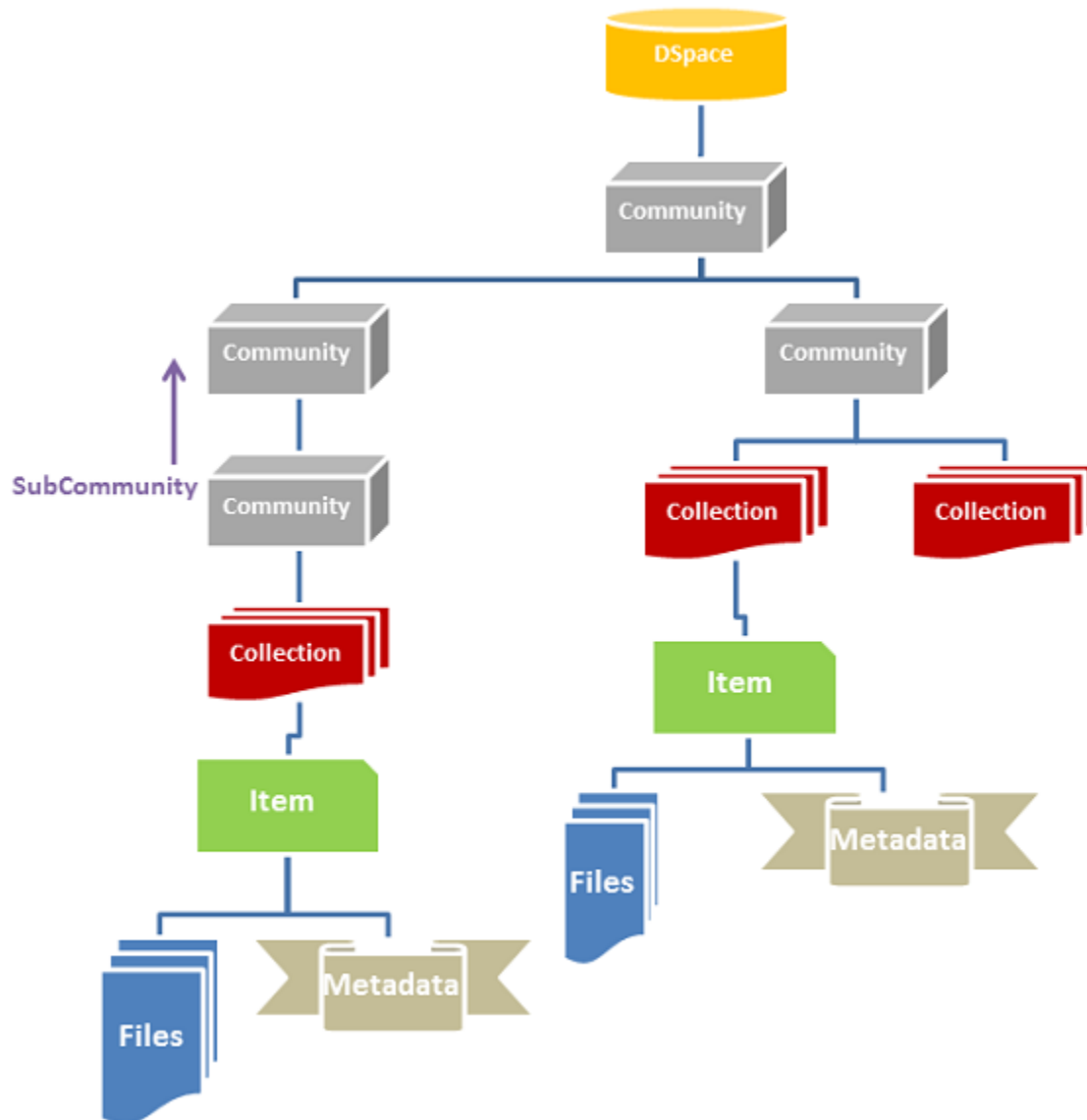
**Statistics and Analytics:** DSpace 7 offers built-in reporting tools and analytics to track usage statistics, download counts, and other metrics.

**Multilanguage support:** DSpace7 offers by default support for a number of languages and an easy and straight forward way to define every term in a the desired language

**Community Support:** DSpace 7 has a vibrant and active community of developers and users who contribute to its development, share best practices, and provide support through mailing lists, forums, and online resources.

## Architecture of DSpace 7.x

DSpace 7.x building unit is the so-called Item. Subscribed users that have the rights to alter content are depositing Items to the repository. Every Item needs to be resided into a Collection. One or more collection belongs to Communities or Sub Communities. For every Item a user defined metadata set is available on entry to be set among other information that are characteristic of the Item's content.



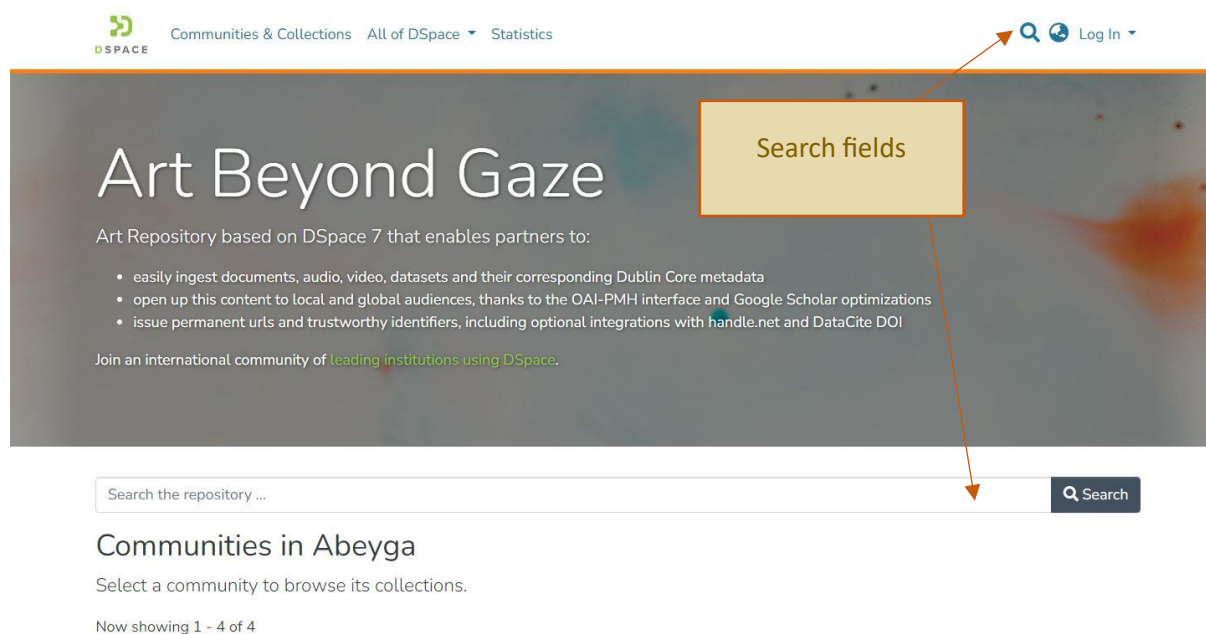
## How to access the repository

The repository is easily accessed using a common web browser. At the initial page several communities are listed. The user can select a listed community or click at the corresponding menu on the navigation bar to view the full list of available communities to choose one.

On the initial page to speed up searching a search text field is included to enter keywords or phrases and initiate a search on the repository.

## How to search for an item

Searching and locating an Item is easy and straight forward. The initial page is configured to display text search field. At the navigation bar a search field is always available while browsing through the repository.



The screenshot displays the homepage of the 'Art Beyond Gaze' repository. At the top, there is a navigation bar with the DSpace logo, 'Communities & Collections', 'All of DSpace', and 'Statistics'. On the right side of the navigation bar, there are icons for search, a globe, and a 'Log In' dropdown menu. The main content area features the title 'Art Beyond Gaze' and a subtitle 'Art Repository based on DSpace 7 that enables partners to:'. Below this, there is a list of bullet points: 'easily ingest documents, audio, video, datasets and their corresponding Dublin Core metadata', 'open up this content to local and global audiences, thanks to the OAI-PMH interface and Google Scholar optimizations', and 'issue permanent urls and trustworthy identifiers, including optional integrations with handle.net and DataCite DOI'. A link 'Join an international community of leading institutions using DSpace.' is also present. A yellow box labeled 'Search fields' points to the search icon in the navigation bar and the search input field below. The search input field is located below the main content area and contains the placeholder text 'Search the repository ...'. To the right of the input field is a 'Search' button with a magnifying glass icon. Below the search field, there is a section titled 'Communities in Abeyga' with the text 'Select a community to browse its collections.' and 'Now showing 1 - 4 of 4'.

## How to view Statistics

On the navigation bar the menu Statistics is available to display the corresponding level of measurement. When invoked at the main page a summary of the most visited items are displayed.

### Statistics for DSpace at Art Beyond Gaze

#### Total visits

	views
ReportArt & ArtTherapy	7
Stay Active	4
Report Workshop 1	3
Photos - Dessins	3
Sujet M	2
Sujet E	2
Baloon Game	2
Arteterapia	2

For every community total page visits are listed followed by a chronological and geographical breakdown of the visit count.

#### Total visits per month

	views
November 2022	0
December 2022	0
January 2023	0
February 2023	0
March 2023	0
April 2023	0
May 2023	12

#### Top country views

	views
Greece	8
United States	4

#### Top city views

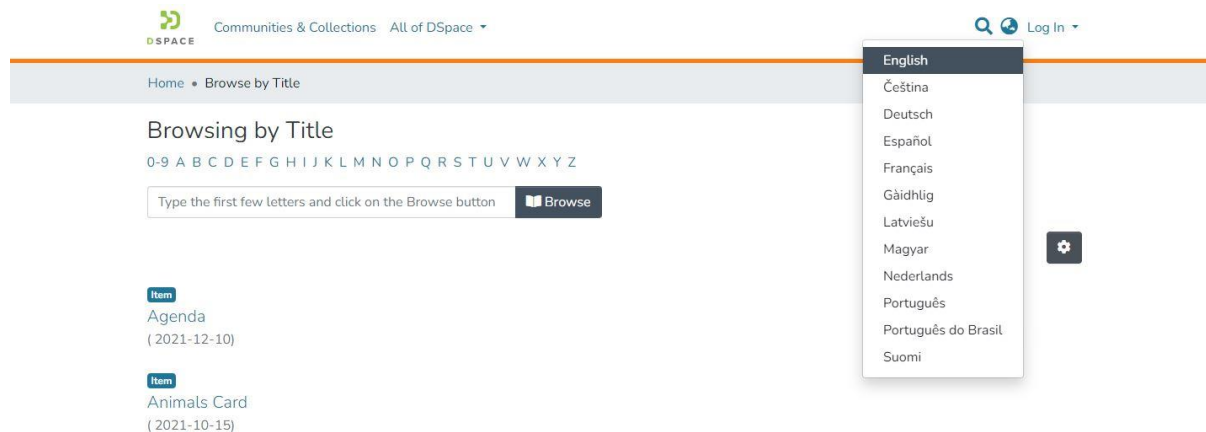
	views
Pátrai	5
New York	4
Trikala	2
Larissa	1

Finally when statistics are evoked on an Items page the displayed statistics include the File Visit count which is actually the download counter for the particular item.



## How to switch menu language ?

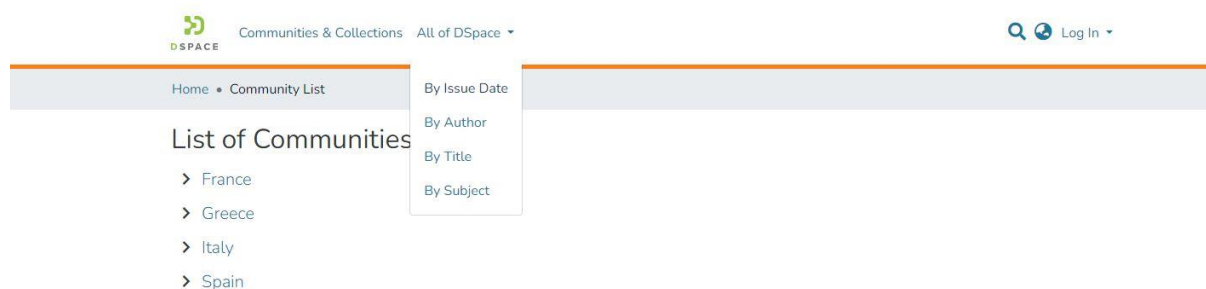
DSpace 7.x supports localization and internationalization therefore many languages are available to display the platforms menus. The user has to press the globe icon on the navigation bar and select the language he wishes to view all the menus.



## How to list contents according to category?

To list contents based on specific attribute just press on the Navigation Bar 'All of DSpace' and select it. Available attributes so far are:

- Issue Date
- Author
- Title
- Subject




The amount of Items displayed can be controlled by pressing the pagination settings button. A list of preset records to display is presented on the settings menu. At the bottom of the menu the user can select the sorting order of the displayed list.

Home • Browse by Title

### Browsing by Title

0-9 A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

Type the first few letters and click on the Browse button 


**Item**  
Agenda  
( 2021-12-10)

**Item**  
Animals Card  
( 2021-10-15)

**Item**  
Arteterapia  
( 2022-06-17)

**Item**  
Baloon Game  
( 2021-10-15)

**Item**  
Bijou  
( 2023-01-15)



Results Per Page

- 1
- 5
- 10
- 20
- 40
- 60
- 80
- 100

Sort Options

- Ascending
- Descending

## The Item page

The Item is the main component of the digital repository. Every Item belongs to a collection which in turn belongs to a Sub-/Community. The Item page contains the link(s) to deliver the associated bitstream(s). Metadata are also displayed in this page. For user convenience a thumbnail of image is also included. Two views of item page are available the short and the full page.

## The Full item page